

GADCA Board of Directors Meeting Minutes

5/3/2022, 4:00 p.m.

Location: Virtual meeting via Zoom

Board Attendees: Thomas Stephens, Charlie Waters, Susan McDowell, Jake Candler, Don Jones

Meeting was called to order by Tommy Stephens at 4:00 PM

Agenda:

Chairman Election: Charlie Waters moved to appoint Susan McDowell as Chair. Jake Candler seconded this motion. Board members voted unanimously to approve

Consent agenda item: Policy Approvals

- a. GADCA Student Handbook
 - GADCA ELL Manual
 - GADCA Crisis Plan
 - GADCA 504 Manual
 - GADCA Health Policy
 - GADCA Special Education Manual

Head of School, Dr. Darice Irby shared information related to the development of the policies in accordance with applicable law. Susan McDowell affirmed her confidence in the work that had been done in the preparation of this policies and noted the importance of keeping policy at the forefront of the Board's attention. The board obtained the final drafts two weeks in advance of the board meeting for review. With no further discussion or objection, consent agenda items were passed unanimously.

Commission Pre-opening Checklist Timeline Update provided including progress of each item.

EPSA Update on EPSA was given including status of edits. SCSC has latest draft and awaiting approval.

IRS Form 1023 is nearing its completion.

Head of School Report: Dr. Irby provided the Board an update pertaining to hiring preparations underway with staff having engaged in an intent to hire process with the PEO pending.

Enrollment/Marketing Update: Marketing efforts were described with specific strategies and channels outlined. It was noted that zip codes of underperforming schools had been included in an intentional effort.

Human Resources/Staffing: Recommendation PEO (Professional Employment Organization): AdvanStaff was identified as the recommended PEO for board employees. The function of a PEO was described and roles and responsibilities were clarified. Charlie Waters moved to approve the PEO contract with AdvancStaff. Jake Candler seconded the motion. The motion passed with unanimous approval.

Finance: Update on bank account transition from South State to Truist. Documents are complete and new account had been opened.

Lease and IT infrastructure/build-out update was given. IT is nearly completion

Delegation of Authority/Approval & Fiscal/Policies & Procedure: Matrix for approvals was discussed in relation to bank account. Further explanation and review will occur at upcoming board retreat.

Board Development: Recommendation of new board member: Keya Grant

Keya Grant was nominated as a member of the board. Her credentials were reviewed by board members prior to the meeting. Tommy Stephens moved to approve Keya Grant's appointment to the Board of Directors. Charlie Waters seconded the motion. The motion passed unanimously.

Meeting Adjournment: 4:59 pm